



West Roxbury School of Dance
Updated 9 Month Program COVID-19 Guidelines
PLEASE READ BEFORE ENTRY!

WRSD is very happy to announce we are now open for registration for the 2020-2021 dance year! Below is a draft of precautions we will be taking as a dance studio this fall. We ask you to read it over before registering for our classes.

In order to provide the safest and smoothest in-person class experience as we reenter the studio, we have very strict instructions and guidelines for our dancers and families. Each class will be available to our students **both in-person and virtually through Zoom**. We will be very flexible with each dancer's choice of participating through either method on a week to week basis. The tuition for in-person and on Zoom will remain the same in order to provide an equal opportunity for all of our families.

1. We will have **one** entrance and **one** exit. Students will enter the studio exactly at the start time of their class and enter the studio by themselves. No family or parents will be permitted into the studio. They will place their belongings in the back room and proceed into the studio for class. Students will be dismissed out the back stairs and will meet their parents in the back drive-way behind the studio building. **No student will be dismissed unless they are greeted by a parent or guardian.**
2. At the entrance, a staff member will be providing the students with hand sanitizer to cleanse their hands before entry. **If your dancer shows any signs of illness, we ask that you keep your dancer home and do not send them into the studio.**
3. Masks must be worn while entering and exiting the studio. No student will be permitted entry without a mask on. WRSD staff will remain with a mask and/or face shield on 100% of the time.
4. Students will be dancing on spots that are marked 6 feet apart around the studio space. **CDC required masks may be removed while the dancers are dancing socially distanced with parental permission.**

- a. The studio has invested in a “GermGuardian True HEPA Filter 5 in 1 Air Purifier” which has been installed in the studio space. As well as keeping the windows open given warm weather, the air purifier will also help keep the air well ventilated and clean of many harmful germs.
 - b. Our classes will be shortened from 1 hour to **45 minutes**. Each class will begin at the normally scheduled time however it will end 15 minutes earlier than usual. This 15 minute window will allow sufficient time for our staff to dismiss the students and sanitize for the following class. We ask that students **do not arrive early or late** to class in order for our entrance and dismissals to go as smoothly as possible.
5. The front door will be open however the inside lobby door will be locked. **No parent or guardian may enter the studio unless greeted by a staff member and their temperature is taken.** If there is an emergency, we ask that you call the studio phone number which will be posted on the front door.
6. Any persons (excluding dancers) who enter the building will be required to sign in at a sign in sheet at the bottom of the stairs. At the sign-in table there will be a hand-sanitizing station and extra masks if needed.
7. Our primary forms of accepted payments will be mailed-in checks or through Venmo. If you must pay in cash we ask that you place the payment in a sealed envelope, give it to your dancer and have them hand your payment to the front desk personnel where it will be processed and you will receive an electronic receipt. Otherwise, when tuition is due at registration, Winter and Spring, we will accept all contactless payments through check or Venmo and we will send you an electronic receipt once we have received it.

*Please Note: All of these guidelines are subject to change as more information about the virus is unfolding daily. We will be sending updates regarding our plans for this fall very frequently over the next few months. If you have any questions please do not hesitate to contact us through email, or call at 617-363-0376, Facebook or check out our website, <https://www.missemilysdance.com/>.

Call us at 617-363-0376!